

12 November 2003

Dear Councillor

## **RESOURCES COMMITTEE**

A meeting of the Resources Committee will be held at the Council Offices, London Road, Saffron Walden on Thursday 20 November 2003 at 7.15 pm or at the conclusion of the question and answer session, whichever is the earlier.

***(Please note early start time).***

Yours faithfully

BRIAN PERKINS

Acting Chief Executive

***Commencing at 7.00 pm, there will be an opportunity of up to 15 minutes for members of the public to ask questions and make statements subject to having given two working days prior notice.***

### **A G E N D A P A R T I**

- 1 Apologies for absence and declarations of interest.
- 2 SAS 610 Report on Final Accounts – Presentation by Laurie Wilcock, Audit Commission.
- 3 Minutes of the meeting held on 18 September 2003 (previously circulated).
- 4 Business arising.
- 5 Confirmation of Officers Actions
  - (i) Dunmow Leisure Centre – Ombudsman Case
- 6 Variation to Corporate Occupational Health Scheme.
- 7 Contract Services – Financial Statement (to follow).
- 8 Rating Revaluation Lord Butler Fitness & Leisure Centre and former Dunmow Leisure Centre.

- 9 Council Tax – Changes for Second Homes and long term empty homes.
- 10 IEG3 Statement (to follow).
- 11 Anti-Fraud Policy (to follow).
- 12 Personnel Strategy.
- 13 Harassment Policy and Procedure PPN 13 - Update.
- 14 Race Equality Scheme.
- 15 Staffing - Update.
- 16 Essex Marketplace – Application for Membership.
- 17 Internal Audit Partnership.
- 18 Dunmow Offices and Depot (to follow).
- 19 Capitalisation of Pension Fund Deficiency Contribution.
- 20 General Fund Budget Monitoring Report (to follow).
- 21 Resources Committee Policy Priorities and Budgets 2004/05 (to follow).
- 22 General Fund Policy Priorities and Budgets 2004/05 (to follow).
- 23 Any other business which the Chairman considers to be urgent.

## **PART II**

(paras 1, 7, 8 and 9 of Part 1 of Schedule 12A of the Local Government Act 1972)

- 24 Items referred from other Committees.
  - (i) Environment & Transport Committee – 4 November 2003 – A new future for Golds Nurseries - Progress Report.

To:- Councillors R P Chambers, R J Copping, A Dean, M L Foley, **M A Gayler**, R T Harris, A J Ketteridge, A R Row, S C Jones, M J Savage and P A Wilcock.

Lead Officer: John Dickson  
Committee Officer: Rubina Kirmani

## MEETINGS AND THE PUBLIC

Members of the public are welcome to attend any of the Council's Committee meetings and listen to the debate.

You also have the opportunity to ask questions or make statements before meetings of the Council and the Resources, Community and Leisure, Environment and Transport, Health and Housing and Scrutiny Committees. This 'question time' takes place at 7.30pm prior to the normal business of the meeting. You must give at least 2 working days notice if you intend to speak. Also, it would be helpful if you could let us know what the questions are, so that we can investigate the issue for you, if possible.

The agenda is split into 2 parts. Most of the business is dealt within Part I which is open to the public. Part II includes items which must be discussed in the absence of the press or public, as they might deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

You are entitled to see any of the background papers that are listed at the end of each report.

If you want to inspect background papers or speak before a meeting please contact either Mick Purkiss on 01799 510430, Rubina Kirmani on 01799 510433, Maggie Cox on 01799 510369, Cathy Roberts on 01799 510434 or Peter Snow on 01799 510431 or by fax on 01799 510550